

### At a glance

Founded in 1992 in Brandenburg an der Havel Three faculties

- Computer Science and Media
- Engineering
- Economics

24 degree programmes and 56 professors60 partnerships with universities worldwide

## **Dates**



### 01.09.2026

### Start of the academic year & start of the winter semester 2025/26

15th September 2025	Central information event for the start of studies
15th - 19th September 2025	Introductory week for the winter semester
22nd September 2025	Start of the lecture period
02nd - 22nd January 2025	Re-registration for the summer semester 2026
28th February 2026	End of lecture period
20th January - 08th February 2026	Examination period
28th February 2026	End of winter semester 2025/26



## **Campus dates**

Autumn 2025	Lecture series: Optical phenomena in nature and technology
January 2026	Security Forum
19th March 2026	Technology.Transfer.Day
05th June 2026	University Open Day
05th June 2026	Campus Festival
17th June 2026	Career fair

All important dates for your studies can be found at:

» https://www.th-brandenburg.de/hochschule/rahmentermine/





# Welcome to Brandenburg University of Applied Sciences



**Prof. Dr. Andreas Wilms**President of Brandenburg University of Applied Sciences

Dear student,

We are delighted that you have chosen to study at Brandenburg University of Applied Sciences. As a small university with around 2,500 students and more than 60 professors, you can enjoy individual support and a friendly atmosphere at Brandenburg University of Applied Sciences. You will learn in an excellent study environment from people who have already gained extensive experience and expertise in business, particularly in industry. Our teaching is characterised by its practical relevance and state-of-the-art technical and economic developments. You can apply the knowledge you have acquired directly in projects or internships.

Brandenburg University of Applied Sciences is well connected in the region and creates many opportunities to get in touch with local companies, such as the company career fair. In this way, we not only want you to be ready for your career, but also provide you with contacts to the business world. Brandenburg University of Applied Sciences is also a start-up university. Thanks to application-oriented, practice-relevant knowledge and a supportive start-up environment, you can turn your own ideas into reality while you are still studying. You can also expect a modern and beautiful campus.

The city of Brandenburg an der Havel offers a high quality of life and yet affordable housing. The Deutschlandticket can be used in regional trains, trams, buses, subway, S-Bahn everywhere in Germany.

I wish you every success and enjoyment as you begin your studies. We look forward to seeing you!

Best regards

Prof. Dr. Andreas Wilms

Andrew Willen

President of Brandenburg University of Applied Sciences

# **University of Applied Sciences**

Study. Research. Live

Founded in 1992, Brandenburg University of Applied Sciences (Technische Hochschule Brandenburg - THB; until February 2016: Fachhochschule Brandenburg) in Brandenburg an der Havel is a young and modern university with future-oriented, practice-oriented teaching and excellent study conditions – around 60 kilometres west of Berlin.

The main building of the Brandenburg University of Applied Sciences, with its red brick façade and listed as a historic mounment, has been restored and houses the Faculty of Business and Management and the university administration. The Faculty of Computer Science and Media and the Faculty of Engineering are housed in the new buildings with yellow brick façades, which were constructed on the campus in 1997/1998. The library, the

cafeteria and the Audimax complement the building complex. Two student residence halls are available right next to the campus.

Alongside traditional classroom-based learning, the university also offers modern study formats such as online courses and dual study programmes.





### **Getting to the Campus**

Many roads lead to Brandenburg University of Applied Sciences

Whether by car or train, the Brandenburg University of Applied Sciences is well connected and easy to reach.

# eco-friendly and convenient: use the semester ticket and come by train.

Brandenburg an der Havel is located on the Berlin-Magdeburg railway line. All tram lines run from Brandenburg Central Station to the Fouquéstraße / Technische Hochschule stop. From there, it is only a stone's throw away.

If you are travelling by car, it is best to use an online map service. There are currently major roadworks near the campus, which make the journey a little more complicated. There are plenty of parking spaces on and around the campus.





University of Applied Sciences | New here | Getting to the Campus

# Campusplan



### Enrolled - What's Next?

### Everything you need to know to start your studies

There are still a few preparations to be made and questions to be answered before you start your studies. You can find all the important information, contact persons and dates here.

#### **CAMPUSCARD**

The Campuscard is your student ID, library access card and payment method on campus. The card must be validated before it can be used for the first time. Validation machines are available on campus..

#### SEMESTER TICKET

Your Germany semester ticket (Deutschlandsemesterticket) is a personalised, non-transferable digital ticket that is valid for local transport throughout Germany.

To get the ticket on your smartphone, register here and then install the app of your choice.





#### **CAMPUS MANAGEMENT**

In the meinCampus portal, you will find your study certificates (for self-printing) and performance overviews, information on your reregistration status and the option to update your contact details.

» https://meincampus.th-brandenburg.de

#### **UNIVERSITY-E-MAIL ADDRESS**

All important information about the introductory events and the start of the first semester will be sent to your Brandenburg University of Applied Sciences email account. Please check it regularly.

You can access your Brandenburg University of Applied Sciences emails via the university's webmailer:

» https://webmail.th-brandenburg.de/

Information on setting up your email account:





» https://it.th-brandenburg.de/it-dienste/ dienste-rz/e-mail/email-per-client/

#### IN A NUTSHELL:

Outgoing mail server: mail.th-brandenburg.de port: 25 (TLS / StartTLS)

Incoming mail server: imap-server: imap.th-brandenburg.de port: 993 (SSL)

#### LECTURE SCHEDULE

When and where will your lectures take place?

In the future, lecture schedules will be available in THB's "Stundenplan".

» https://informatik.th-brandenburg.de/ Stundenplan/Plan.htm

# LIVING IN THE CITY OF BRANDENBURG AN DER HAVEL

We have compiled tips and links to providers of accommodation in the city on our website:

» https://www.th-brandenburg.de/leben/
wohnen/

# LIVING ON CAMPUS IN STUDENT RESIDENCE HALL

You can apply for a place in a student residence hall on campus at Studierendenwerk West:Brandenburg.

Important: Make sure to register on time

Information and registration at:

» https://www.stwwb.de/wohnen/ unsere-wohnheime



### Your Start of Studies - Let's Get Started!

Only a few weeks left until you start your studies. You should have all the most important things sorted out by then.

- IDM password
- Brandenburg University of Applied Sciences Mail account
- Lecture schedule
- Funding your studies
- Obtain and validate your campus card.

### THEN YOU CAN START YOUR STUDIES.

The winter semester kicks off with a central

welcome event at the start of the introductory week. All first-year students usually gather in the Audimax of the Brandenburg University of Applied Sciences. This is followed by the programmes of the respective faculties.

For the summer semester, our Master's and online first-semester students start with the introductory events for their degree programme.





» https://www.th-brandenburg.de/studienstart/





### **Your Successful Studies**

# DO YOU HAVE QUESTIONS ABOUT YOUR STUDIES? THE UNIVERSITY STUDENT SERVICES CENTRE PROVIDES SUPPORT AND ADVICE ON ALL MATTERS RELATED TO YOUR STUDIES.

Arrive, get settled and get started – with StartSmart@THB!

Starting your studies is exciting, but also challenging. To ensure that you are well supported right from the start, our StartSmart team will help you find your place in your studies, on campus and in the world of higher education.

### STARTSMART@THB OFFERS YOU:

- ORIENTATION You will learn how the university works, what services are available and who to contact if you have any questions.
- STRENGTHEN YOUR COMPETENCIES workshops, training sessions and online courses, you will build important study and learning competencies.
- EXCHANGE Network with other firstyear students, get to know tutors and contact persons, and make friends faster.
- INDIVIDUAL SUPPORT Whether organising your studies, time management or doubts about your studies: we are here for you.
- KNOWLEDGE ADVANTAGE Use ourmaterials, tools and self-study resources to ensure you are well prepared for your first lectures.

Your advantage: StartSmart starts right at the beginning of your studies and accompanies you through the first phase of your studies. You decide what you need and at what pace you want to participate – flexibly, online or in person.

Our goal is for you to quickly find your way around Brandenburg University of Applied Sciences, learn with motivation and successfully navigate your way through your studies.

Our support services are easy to find: we are happy to answer your questions directly at the **service desk** and work with you to find the right solution.

#### WE ARE HERE FOR YOU

Monday to Friday from 08.00 a.m. to 03.00 p.m. by phone and in person

#### YOU CAN FIND US

In the main building A (WWZ), 1st floor, room A.1.17

### WE ARE ALSO AVAILABLE BY EMAIL

ssc@th-brandenburg.de

## StartSmart@THB at the Service Desk

### HELPFUL TIPS CAN ALSO BE FOUND HERE:

Explanatory videos and helpful documents on the StartSmart services can be found at University Centre Student Services // Projects // StartSmart@THB.

### YOUTUBE

You can find lots of useful information on You-Tube under 'StartSmart@THB'. There you will find videos about life and learning on campus and tutorials, e.g. on how to use the Campus-Card. You can find lots of useful information on YouTube under 'StartSmart@THB'. There you will find videos about life and learning on campus and tutorials, e.g. on how to use the CampusCard.







DR. GABRIELE KOCH +49 (0)3381 355-783 ssc@th-brandenburg.de Building L, Room L.0.02a



MADITA LANGE +49 (0)3381 355-286 ssc@th-brandenburg.de Building A, Room A.1.17

# **General Student Advisory Service**

University Student Services Centre

Do you have questions about studying, financing your studies, starting your studies, the course of your studies, or perhaps you have doubts or concerns and would like some advice?

We are available in person every day from 8 a.m. to 3 p.m.

### PERSONAL SERVICE HOURS:

Mon - Thu 8 a.m. - 3 p.m. A (WWZ), 1st floor, room A.1.17 and by appointment



**HEAD OF GENERAL STUDY ADVISORY SERVICE & DUAL STUDIES** DANA VOIGT

### **TELEPHONE SERVICE HOURS:**

Mon - Fri 8 a.m. - 4 p.m.

» https://www.th-brandenburg.de/ studienberatung/





# Are you a dual student?

We support you with

- general questions about dual study programmes
- organising your studies
- advice on content-related questions
- problems and changing your practical training partner
- organising networking activities during your studies
- Finding topics for linking learning locations.



### **GENERAL STUDENT ADVISORY SERVICE** FRANCISKA LÜCK

+49 (0)3381 355-124

studien be ratung@th-branden burg.de

### **DUALE STUDIENBERATUNG**

+49 3381 355-794

dual@th-brandenburg.de

» www.th-brandenburg.de/studium/ studienangebote/duales-studium.







### **Recognition and Credit Transfer**

University Student Services Centre

If you have already acquired professional competencies, qualifications or academic achievements, these can be credited or recognised. This can save you time!

### Recognition

If you have already completed examinations at another university, you can have them recognised. The respective Examination Board decides on the applications.

### Crediting

However, if you have professional qualifications, such as vocational training and/or further training, these can be credited towards your degree. We offer a flat-rate credit transfer for some vocational training programmes. For all other qualifications, you can submit an individual application.

### TIP:

You can submit your application for credit transfer online after starting your studies, up to eight weeks after the start of the semester (1 March/1 September).



ADVICE / SUBMISSION OF APPLICATIONS ANIK ARZOUYAN

+49 (0)3381 355-778 anrechnung@th-brandenburg.de



ADVICE / SUBMISSION OF APPLICATIONS MARIE DARMER

+49 (0)3381 355-781 anrechnung@th-brandenburg.de

### **Student Administration Office**

University Student Services Centre

We are available to assist you with all matters and formalities relating to your studies and examinations during our office hours and by appointment.

The Student Administration Office is located in Building A - Economics Centre (WWZ), 1st floor in the central wing.

### Important information for starting your studies:

You will receive all important information, e.g. on re-registration, examination times or events, via your webmail.th-brandenburg.de email account.

You should check this email account regularly.

All regulations applicable to your studies can be found in your study and examination regulations and the general regulations.

### SERVICE HOURS:

Monday 10:00 a.m. - 12:30 p.m 13:30 p.m. - 14:30 p.m. Tuesday Thursday 10:00 a.m. - 12:30 p.m.



**HEAD OF STUDENT ADMINISTRATION OFFICE** 

### **BRITT HILDEBRANT**

+49 (0)3381 355-117 britt.hildebrant@th-brandenburg.de Building A, Room A. 1.18



NANCY KOHLBERG

+49 (0)3381 355-129 studierendensekretariat@th-brandenburg.de Building A, Room A. 1.40

» https://www.th-brandenburg.de/anrechnung-und-anerkennung



» https://www.th-brandenburg.de/studium/information-und-beratung/ studierendensekretariat



### **Examination Offices**

University Student Services Centre

The regulations are an important part of your studies. They include degree programme and examination regulations and contain the rights and obligations of students.

The regulations can be found on the website. Naturally, the Examination Office is available to assist you with any questions you may have.

The study and examination regulations cover the structure of the degree programme, the standard curriculum, modules and specialisations, the structure of examinations and admission to examinations, as well as the Bachelor's and Master's thesis and examination.

Examination matters are assigned to the individual faculties according to subject area. This means that students from the Faculties of Computer Science and Media, Technology and Business and Management have different contact persons.

#### Advice in the faculties

The academic advisors in the Faculties of Computer Science and Media, Engineering and Business and Management provide information and support to prospective and current students on topics related to their degree programmes. Individual and personal:

#recognition, study schedule, study content, study orientation, compulsory counselling, work placement, admission requirements



# EXAMINATION OFFICE FOR COMPUTER SCIENCE AND MEDIA

ANJA WIEDECKE

+49 (0)3381 355-138 pruefungsamt.fbi@th-brandenburg.de Building A, Room A. 1.41



**EXAMINATION OFFICE FOR TECHNOLOGY** 

### SABINE BECHT

+49 (0)3381 355-363 pruefungsamt.fbt@th-brandenburg.de Building A, Room A.1.39

#### OFFICE HOURS

Monday 10.00 a.m. - 12.30 p.m. Tuesday 13.30 p.m. - 14.30 p.m. Thursday 10.00 a.m. - 12.30 p.m.

and by appointment

#### CAMPUS MANAGEMENT SYSTEM

You can take care of many organisational matters related to your studies conveniently from home using the Campus Management System.

The online portal

### » meinCampus.th-brandenburg.de

provides an overview of your current grades, exam registrations, re-registrations and contact details. You can also print out study certificates.



EXAMINATION OFFICE FOR ECONOMICS

JULIANE JACOBI BACHELOR/MASTER BWL UND WIRTSCHAFTSINFORMATIK. +49 (0)3381 355-246

pruefungsamt.fbw@th-brandenburg.de Building A, Room A. 1.14



# EXAMINATION OFFICE FOR ECONOMICS

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+49 3381 355-247

pruefungsamt.fbb@th-brandenburg.de Building A, Room A. 1.14

You can find all relevant information concerning examinations at:

» https://www.th-brandenburg.de/studium/pruefungen-und-termine/

20 Examination Offices | New here | Examination Offices

### Important Contacts in the Faculty

# ADVICE IN YOUR FACULTY: FOR SPECIFIC QUESTIONS ABOUT INDIVIDUAL MODULES OR SUBJECTS

Individual advice is particularly helpful for questions about course content, the structure of the programme, admission requirements, work placements and recognition of prior learning.

The contact persons in the departments are also happy to receive suggestions for teaching exchanges, study regulations and the structure of the programme in order to continuously improve the study conditions at Brandenburg University of Applied Sciences.

### **Computer Science and Media**

The Faculty of Computer Science and Media currently has 27 professors covering a wide range of subjects in the fields of computer science, media and medicine.

Academic and technical staff support the laboratories, conduct application-oriented research and assist with technology transfer. In addition to large PC lecture halls and a media production laboratory, there are over 17 special laboratories.

### **Engineering**

The range of subjects offered by the Faculty of Engineering is as diverse as the technical world itself. The programme begins with a solid fundamental education before giving students the option to specialise.

The extensive research and development work at Brandenburg University of Applied Sciences is carried out mainly in cooperation with companies. This ensures that the faculty provides a very practice-oriented education, both in its own laboratories and in collaboration with industrial and external research partners.

# Faculty of Business and Management

Studies in the Faculty of Business and Management are interdisciplinary and application-oriented.

Around 1,300 students study here. Students learn and conduct research together with the professors in modern laboratories, seminar rooms and lecture

halls.

The working method is characterised by small groups in the higher semesters and individual support for students by qualified academic and technical staff.



FACULTY OF ENGINEERING

ANDREA STEINICKE

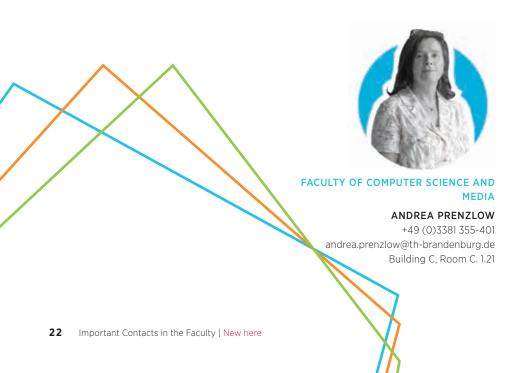
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FACULTY OF BUSINESS AND
MANAGEMENT
ORTRUD HAMM
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ortrud.hamm@th-brandenburg.de
Building A, Room A 2.48



### **Advisory Service for Students**

# **Considering Withdrawal**

University Student Services Centre

During their studies, many students have doubts about their subject, the affordability of their studies, the course content and much more. In addition, there is often the threat of deregistration after failing an exam several times.

Uncertainties about their studies often lead students to either drop out or switch their field of study. When confronted with the possibility of leaving their program or deciding to withdraw, many students find themselves alone and unsure about what steps to take next

For this reason, we advise THB students who are considering withdrawal or changing their field of study. Our goal is to identify critical study situations in good time, provide individual advice and avoid withdrawal from study wherever possible.

In addition, if a student does decides to withdraw, we aim to present alternative training options, identify individual potential and, where possible, place students in further education or training programmes. The knowledge and skills acquired during the course of study are analysed.

An individual assessment is carried out to determine whether these qualifications can lead

to a reduction in the desired training or further education measure.

Any student who is considering withdrawal from their studies can come to us for free advice. We guarantee confidentiality and openended counselling.

» https://www.th-brandenburg.de/ studienabbruchberatung/



HEAD OF THE UNIVERSITY STUDENT SERVICES CENTRE DR. DANIELA STOKAR VON NEUFORN

+49 (0)3381 355-226 daniela-stokar-von-neuforn@ th-brandenburg.de Building L2, Room L.2.8

### **Career Service**

University Student Services Centre

True the motto "We make careers", the Career Service supports you in finding your career path.

This includes arranging company contacts for internships, theses, working student positions and employment. At the annual career fair, on excursions or in lectures, we enable you to get to know potential employers.

You can search for relevant jobs, internships and opportunities for final theses in the Brandenburg University of Applied Sciences' "Stellenticket" job ticket or on the career news platform.

» https://www.th-brandenburg.de/studium/ service-fuer-studierende/career-service/

» https://www.th-brandenburg.de/karriere







PERSONNEL TRANSFER AND CAREER
DR. DANIELA STOKAR VON NEUFORN
+49 (0)3381 355-226
careers@th-brandenburg.de



CAREER FAIRS FRANCISKA LÜCK +49 (0)3381 355-251 fkm@th-brandenburg.de

### **Campus Specialists**

# New to Brandenburg University of Applied Sciences? We can help you!

New to the university? Everything is exciting – but also a bit overwhelming? No problem, that's exactly what we're here for: the campus specialists! We are students from higher semesters and know the Brandenburg University of Applied Sciences like the back of our hand. Whether you need help with your time table, Moodle, the canteen or tips for student life in Brandenburg – we will help you settle in, find your way around and feel at home.

We come from all three faculties – Computer Science & Media, Engineering and Business and Management – and know exactly how difficult starting your studies can be. That's why we not only share information, but also our personal experiences. We provide answers, guidance and often a little sense of relief. And all without any bureaucracy – just on an equal footing.

You can meet us at introductory events, at information stands, on campus tours, at trade fairs or even online. Sometimes we're just having lunch in the canteen or on our way to a lecture – feel free to come and talk to us! We're always happy to help. And by the way: if you are enthusiastic about studying at Brandenburg University of Applied Sciences, why not become a campus specialist yourself? From the third semester onwards, you can become part of our team.

Together, we visit schools, advise prospective students, help organise events and provide insights into everyday student life.

It's a great opportunity to get involved, meet new people and play an active role in shaping the university.

We look forward to meeting you and wish you a great start at university!

Your Campus Specialists



THOMAS SCHOSSAU +49 (0)3381 355-795 studienorientierung@th-brandenburg.de Building L2, Room L.2.1



### **International Relations and Languages**

The Centre for International Relations and Languages (ZIS) supervises our foreign students, organises language courses and sends you abroad. Whether Australia, China, Jordan, Mexico or somewhere in Europe: with around 70 partner universities, you can travel from Brandenburg to the world. We organise and arrange internships abroad, summer schools or study abroad programmes and help with financing.

A semester abroad is worthwhile: you'll get to know so many different people in such a short time, your language skills will improve on their own, and you'll come back with experiences and insights you would never have had at home.

In addition, those who have already worked internationally during their studies demonstrate what else they have to offer in addition to their professional qualifications: initiative, mobility, communication skills, flexibility and curiosity – qualities that are becoming increasingly important in a globalised economy.

**Tip:** Start planning well in advance (at least six months beforehand)

In addition, Brandenburg University of Applied Sciences is an international university with students from all over the world. We have special offers for foreign students to help them settle in and find their way around

everyday student life and the city.

These include pronunciation training and special tutorials, an exciting programme of meetings with Brandenburg citizens, joint excursions and much more.

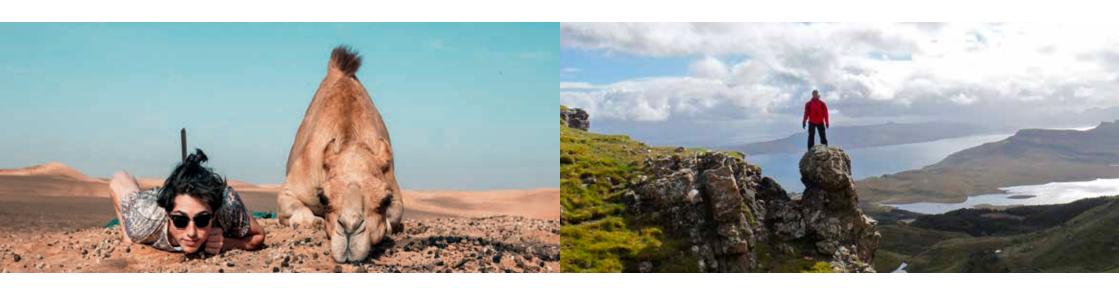
The International Office at the Centre for International Relations and Languages is happy to help and also advise on questions regarding residence permits and financing your studies.

» https://www.zis.th-brandenburg.de



INTERNATIONAL RELATIONS AND
LANGUAGES
DR. ANNETT KITSCHE
+49 (0)3381 355-217
annett.kitsche@th-brandenburg.de
Building A, Room A 2.14





# **Start-up Campus**

Do you have an innovative idea and think starting your own company is an exciting career option? Do you have the opportunity to take over a company? As a start-up university, Brandenburg University of Applied Sciences offers you access to an active start-up scene at the university and in the region.

As an aspiring entrepreneur, you are very welcome here and will receive individual support along the way. The team at the Brandenburg University of Applied Sciences' start-up campus will support you every step of the way – from brainstorming to market entry. Whether you need help with your business plan, funding programmes or team management, we are here to answer any questions you may have.

You can rely on the many years of experience of our experts. Together with the Start-up Campus, you will develop the right business model for your products or services based on your idea. You will benefit from a lively community of founders and find ideal conditions for successfully establishing your company.

### Our support services include

- A wide range of workshops and seminars on topics relevant to start-ups and the development of entrepreneurial skills
- Regular start-up events in a relaxed atmosphere to inspire you
- individualised advice and honest feedback from our consultantsunseren Coworking



- Subject-specific know-how from experts
- Our coworking space for working and networking
- Practical support in applying for financial support for founders (e.g. EXIST start-up grant or EXIST research transfer)
- Regular exchange and networking opportunities in our community with alumni founders and experienced entrepreneurs from the region.

Make your vision a reality! Get in touch with us!



START-UP CAMPUS

KAROLIN KÖNIG
gruendung@th-brandenburg.de
T +49 3381 355 - 868





### **University Library & Printing Services**

In addition to a great atmosphere for reading and studying, the university library offers a wide selection of specialist literature, journals and daily newspapers. Many media are also available online. As a special service, students can receive free professional assistance with literature research through the 'rent a librarian' service.

Our library does not always have to be quiet. Study groups are welcome!

#### OPENING HOURS:

Mon - Thur. 09:00 a.m. - 07:00 p.m Friday 09:00 a.m. - 05:00 p.m.

Different opening hours apply during nonlecture periods!



HEAD OF THE UNIVERSITY LIBRARY

MARCUS HEINRICH

+49 (0)3381 355-160

marcus.heinrich@th-brandenburg.de



Whether it's for a semester paper or a thesis, students can have everything printed and bound at the university printing service — hardcover, thermal or spiral binding are all possible.

### **OPENING HOURS:**

by appointment



UNIVERSITY PRINTING SERVICE
ANIKA GÜSE
+49 (0)3381 355-146
druckerei@th-brandenburg.de
Building A, Room -1.10

» https://www.bibliothek.th-brandenburg.de



### **Student Life**

After lectures, relax with your feet in the water, go to the cinema or theatre, or really burn offsome energy playing sport: all this is available beyond lectures, seminars and exercises. Below is a small selection of our sports and cultural activities.

### **SPORTS**

Whether you like water or not, Brandenburg an der Havel is a real sports town. Our university sports offer you opportunities to relax actively or really push yourself to the limit.

From acrobatics to bouldering to Zumba: our AStA has put together a wide range of sports activities in cooperation with our partners. There is something for everyone. Many clubs even offer special rates for students.

#### **GLIDING WITH THB**

Want to take to the skies? The Brandenburg an der Havel Flying Club is located almost on the doorstep of the Brandenburg University of Applied Sciences and offers special rates for flying lessons and gliding licences.

#### WATER SPORTS

Brandenburg an der Havel is the perfect city for water sports. In summer, you can rent a kayak or SUP through the AStA. The rental station is located near the campus at the "alte Feuerwache" (old fire station).

If you love the sun, you can play on the beach volleyball court near campus during

Brandenburg University of Applied Sciences's playing times.

If water sports or beach activities are not your thing, the city sports association's website has a list of all the other sports clubs and sports on offer.

The Brandenburg University of Applied Sciences sports representative will be happy to help you get in touch.

» https://www.ssb-brandenburg.de

If you have any further ideas, such as offering a sports course in our university gym, please feel free to contact the Brandenburg University of Applied Sciences sports representatives at any time.

» https://www.th-brandenburg.de/leben/
sport/



UNIVERSITY SPORTS OFFICER

ANDREAS NITSCH

sport@th-brandenburg.de

+49 3381 355-154





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### **Student Participation**

Semester ticket, problems with professors, questions about your studies: the student committees at Brandenburg University of Applied Sciences are available for advice and assistance on these and other topics.

### SENATE

If you compare the university committees to "big politics," then the Executive Board (Presidium) corresponds to the Federal Government (executive branch) and the Senate (Senat) to Parliament (legislative branch). The Senate is a supervisory body that oversees the work of the Executive Board and deals with fundamental tasks of the university. All groups of university members are represented in the Senate, as they are in the faculty councils.

#### **FACULTY COUNCIL**

Each faculty (Fachbereich - FB) has a faculty council (Fachbereichsrat - FBR). Its tasks correspond to those of the Senate. While the Senate is responsible for the entire university, the FBR is responsible for the respective faculty. The tasks of the FBR include

- Enacting statutes for the department
- Electing/dismissing the dean
- Deciding on appointment proposalsfor professors.

#### STUDENT PARLIAMENT

The Student Parliament (Studierendenparlament - StuPa)is the highest decision-making elected body with in the student body. It elects and appoints the General Student Committee



(Allgemeiner Studierendenausschuss - AStA) and decides on the statutes and budget of the student body.

#### STUDENT COMMITTEE

The General Student Committee (AStA) is, so to speak, the managing director of the student representation. In it's departments (Chair, Finance, Sports, Culture, Public Relations, Student Life - iQ, Social Affairs, International Affairs & Equal Opportunities, and Higher Education Policy), decisions, projects and much more are designed and implemented.

#### NOTE

The student parliament is elected annually. Every student can run for election and/or cast a vote. Please exercise your right to vote. Why is this so important? The student committees represent the interests of the entire student body. This is the only way to ensure that every student has a say in what happens at the university. Elections are held annually in June.

#### CONTACT:

asta@th-brandenburg.de

» https://www.stuve.th-brandenburg.de/ » or follow us on Instagram



### Culture

Dance, theatre, summer events at the monastery, museums – Brandenburg offers many leisure activities. From cinema to the arts scene, there is something for everyone.

### **IQ - STUDENTENKELLER**

The IQ is the student bar on campus. It offers a constantly changing programme of events. Dancing at the weekend, bar quizzes, gaming tournaments and karaoke are just a few examples. Delicious drinks and regional specialities, such as Papas Bester (developed by the managing director himself), are part of the standard offering.

### **KELLERQUIZ**

The basement quiz has become an integral part of the cultural programme at the university.

Once a month, on a Tuesday, students and staff members of the university meet and compete in teams of 2-5 players for victory. From pop culture to geography, there is something for everyone to test their knowledge. The AStA awards a variety of prizes to the top three places, making the Kellerquiz well worth attending.

Interested? The IQ is located in the basement of the Centre for Business and Management (WWZ, Building A).

### INFO:

Facebook:

@studentenkeller.igbrandenburg

Instagram:

@iq.studentenkeller\_

» http://www.ig-studentenkeller.com

Student Participation | New here | New here | Culture |

### Studierendenwerk West:Brandenburg

Food, Accommodation, BAföG &finances, Advice & Social Services

Studierendenwerk West:Brandenburg offers a wide range of social services to provide the ideal conditions for a successful study journey. It supports over 30,000 students in Potsdam, Brandenburg an der Havel and Wildau. Whether it's providing affordable accommodation, helping with BAföG (federal student financial support) applications, offering healthy lunches, providing advice in difficult times or finding a job.

#### SERVICE POINT

The Service Point is located at the main office at Babelsberger Straße 2,14473 Potsdam. Student staff are available to provide information in German and English. Advice is also available during office hours at the student residence hall administration and the BAföG office – no appointment necessary.

Our student staff will be happy to assist you in German or English.

### **OPENING HOURS:**

Tuesday 09:00 a.m. - 12:00 p.m. &

01:00 p.m. - 04:00 p.m.

Thursday 01:00 p.m. - 04:00 p.m.

» https://www.stwwb.de/wir-ueber-uns/ oeffnungs-sprechzeiten

# Studterendenwerk West:Brandenburg

The canteen is located directly on campus. It offers five different dishes starting at €2.15 (vegetarian options available, of course). From sandwiches, smoothies, homemade cakes, fresh waffles and various types of coffee to mulled wine in winter, Brandenburg University of Applied Sciences canteen caters to the culinary needs of our students every day. It's a place to meet between lectures and seminars – even for a coffee with the professor.

#### TIP

The team for Advice and social services (Team Beratung und Soziales) offers consultations once a month in front of the canteen. The dates can be found on the website of Studierendenwerk West:Brandenburg

### **OPENING HOURS:**

Monday to Friday 8:30 a.m. - 14:30 p.m.

» https://www.stwwb.de/essen



### Studying with Children

...may seem impossible to many at first glance. To ensure that this is not the case, Brandenburg University of Applied Sciences supports young mothers and fathers during their studies.

Through close cooperation with various partners, Brandenburg University of Applied Sciences enables students with children to manage their time in the best possibe way so that they can balance family and studies.

#### This includes

- Childcare on campus
- Flexible childcare during exams or other important appointments by arrangement.

On campus, there is a parent-child room, play areas and the play and science park in front of the canteen.

The Family Service provides information on financial matters such as parental allowance, child benefit, family insurance, child supplement and BAföG, as well as on childcare and organisation.

» https://www.th-brandenburg.de/leben/ willkommen-im-familienservice/



#### STUDENT CHILD BENEFIT::

The social counselling service of Studierendenwerk West:Brandenburg awards a one-off payment of €200 to children of students. The prerequisite for this is that one parent is enrolled at Brandenburg University of Applied Sciences at the time of birth.



FAMILY & SOCIAL AFFAIRS OFFICER

MARIE DARMER

+49 (0)3381 355 781

bfs@th-brandenburg.de

### **Study Financing**

Studying and money - a topic that is always relevant.

One thing is clear: monthly costs must be covered. In addition to rent, insurance, food and leisure activities, this also includes re-registration fees, which are charged once per semester. Here are some options to help you financing your studies

### **BAföG**

50% OF THE FUNDING AMOUNT "GIVEN AS A GIFT"

BAföG (Federal Training Assistance Act - federal student financial support) is a great source of support for students in Germany. It is designed to ensure that money is not a barrier to your studies. For students, half of the BAföG is generally provided as a grant that does not have to be repaid. The other half is paid as an interest-free loan. The amount of BAföG depends on factors such as your parents' income and your own finances.

To receive BAföG, you must submit an application to the Studierendenwerk West:Brandenburg/BAföG-Amt – preferably online at: » https://www.bafoeg-digital.de/

#### DID YOU KNOW?

Students from abroad can also receive BAföG – for example, EU citizens and persons who have a settlement permit or are recognised as refugees, as well as their family members. All information on funding under the Federal-Training Assistance Act (BAföG):

» https://www.bafög.de/

#### TIP

Submit your application early! Payments are made from the month in which the appliction is submitted.

Further information on financial support is available at the website of the Studierendenwerk West:Brandenburg:

» https://www.stwwb.de/bafoeg-finanzen/ weitere-finanzhilfen





### Working while Studying

The most important information at a glance:

- Student jobs are usually mini-jobs or working student positions.
- During the semester, a maximum of 20 hours of work per week is permitted.
- More is possible during the nonlecture period – but no more than 26 weeks in total per calendar year.
- Income limits apply in order to avoid deductions from BAföG & Co.

In principle, students are allowed to earn additional income. The employer takes care of social security contributions and pays the flatrate contributions. Income tax is in this case not payable.

Within the current income limits, the number of jobs you have alongside your studies is irrelevant.

Further advice is available at the website of the Studierendenwerk West:Brandenburg:

» https://www.stwwb.de/jobben

#### INCOME LIMITS

### Free family health insurance

Internships & mini-jobs max. 556 Euros / month Higher income (per year) = own health insurance

#### Income tax

The annual tax allowance for students is €11,604 basic allowance / €967 per month. (2025)

#### **BAföG**

Up to €556 per month in income from employment without reducing your BAföG entitlement is possible. Scholarships that are not subject to income tax and that are based on talent and performance (Deutschlandstipendium) are not subject to deduction.



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## **Scholarships**

Scholarships can be another building block in financing your studies and are not just for "high achievers." Foundations often have special requirements for students, such as sociopolitical engagement or similar requirements. Various online platforms provide a good overview of all scholarships and their requirements. As a general rule, the chances are often better than you think.

#### **DEUTSCHLANDSTIPENDIUM**

Anyone who is enrolled at Brandenburg University of Applied Sciences (THB) is eligible to apply. In addition to outstanding academic achievements, other criteria also influence the awarding of the Deutschlandstipendium, such as social commitment and special social or personal circumstances.

### STUDENT FOUNDATION OF THB

The university's own student foundation was established in 2007 by representatives of industry and Brandenburg University of Applied Sciences.





The foundation aims to enable young, motivated individuals to pursue a degree even if they do not fully meet the respective requirements. The funding can be used to bridge financial gaps in cases of social hardship or can be awarded as a scholarship for gifted students.

Support is provided to young people who study at THB. An important prerequisite for this is enthusiasm and talent for the subject, combined with a willingness to engage in social activities in the state of Brandenburg.

> » https://www.th-brandenburg.de/ stipendien/





ADVICE SCHOLARSHIP AWARDS UNIVERSITY STUDENT SERVICE CENTRE-ANIK ARZOUJAN

> +49 (0)3881 355 780 anik.arzoujan@th-brandenburg.de



### Out to the Countryside

For student projects, final theses, starting your career and discovering the surrounding area.

Brandenburg University of Applied Sciences' outreach centres (Präsenzstellen) open doors in north-western Brandenburg. The Prignitz outreach centre has three locations (Neuruppin, Pritz-walk and Wittenberge) in the the region of Prignitz and Ostprignitz-Ruppin. In Oberhavel, there is a joint outreach centre run by the Brandenburg University of Applied Sciences and the University of Potsdam at Velten railway station, the "Station Wissenschaft" (Science Station).

Integrated into a network of regional companies and institutions, the outreach centres guarantee direct contact with the real world: whether you are looking for project and thesis topics or starting your career, the outreachcentres are the right place for you.

Located between the metropolises of Berlin and Hamburg, you will find innovative and attractive employers - from medium-sized companies to global corporations. Here you can conquer the world for your career while enjoying the high quality of life in a rural region.

#### CONTACT

### PRIGNITZ OUTREACH CENTRE, DANIELA HERRLING

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### Brandenburg an der Havel

### A town to study in and a surrounding area to explore



The independent city of Brandenburg an der Havel, which is over 1,000 years old, gave the federal state of Brandenburg its name. The three medieval city centres offer numerous sights. The city is surrounded by a beautiful river and lake landscape.

With more than 70,000 inhabitants, Brandenburg an der Havel is the most urban city on the outskirts of Berlin, Infrastructure, education, culture, clubs, initiatives, public transport, parks, swimming spots and much more make this city liveable and lovable.

### IDEAS AND INFORMATION CAN BE FOUND HERE::

» www.stadt-brandenburg.de/

» www.findedasleben.de/

» www.havelvallev.com/

» www.jukufa.de/

» www.freunde-kunsthalle-brennabor.com/

» www.landesmuseum-brandenburg.de/

» www.stiftung-wredowsche-zeichenschule.

» www.marienbad-brandenburg.de/

» www.industriemuseum-brandenburg.de/

» www.brandenburgertheater.de/



Dipping your feet in the water, relaxing on the beach, taking a boat trip on the lake. Sounds like a holiday by the sea? But it's not, because you can do all this in Brandenburg an der Havel.

To discover the city, it is worth venturing beyond the larger streets: the numerous side streets of the old town are home to many small houses that have been lovingly renovated. Numerous cafés and pubs on the river Havel and in the Steinstraße also invite you to linger. There you can relax after a long day of lectures, sip a cold drink and watch the hustle and bustle of the city. Excursions to the lakes in and around Brandenburg are also worthwhile. Malge, Beetzsee, Quenzsee: Brandenburg an der Havel is surrounded and traversed by water. In the evenings, the Heineufer is a great place to sit, and in winter there are even a few spots for ice skating.

### **CELEBRATE**

Havelfest, Klostersommer, Baumblüte: there are many events in and around the city. The Havelfest is popular in June: well-known bands perform and there is a lively atmosphere in the city centre.

#### OR JUST WANT TO GET AWAY?

Bus, train, tram, transport connections: getting to and from Brandenburg is easy.

With the RE1, you can be in Potsdam in about 20 minutes. It takes just under an hour to get to the heart of Berlin.

### **INSIDER TIPS IN "BRANNE"**

How about the pub festival? Every year in March and October, the pubs invite you to celebrate with live music and great drinks. And while we're on the subject of music, there are numerous events in Brandenburg and er Havel in the summer. Why not check out the Höfefest, for example? At the end of August, Brandenburg celebrates its big jazz festival. That's also well worth a visit.



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